

Bricks Campaign Donation Form

For Group Donation of HKUGA

All donations will go towards the Campus Development Fund in support of the Centennial Campus.

1. I would like to be a part of HKU by donating a Brick:

- Lily Donor** HK\$18,000 for a 4" x 8" brick **Bauhinia Donor** HK\$38,000 for an 8" x 8" brick
- I wish to donate HK\$ _____ to support Campus Development.
- This is a Gift. (If you wish the recipient to receive a Gift Card, please complete the Gift Card Order Form.)

2. Engraving Guidelines:

• For Lily Donor (4" x 8")

English inscriptions: Maximum 20 characters per line, including spaces and punctuation, and up to 3 lines can be engraved.

中文刻字: 最多可刻三行中文繁體字，每行最多九個字，標點或空位。

• For Bauhinia Donor (8" x 8")

English inscriptions: Maximum 20 characters per line, including spaces and punctuation, and up to 6 lines can be engraved.

中文刻字: 最多可刻六行中文繁體字，每行最多九個字，標點或空位。

• For **English inscriptions**, a space counts as a character. Please leave a blank space between words.

中文刻字 每格只可寫上一個中文繁體字，標點符號或留空白位。

- Inscriptions in either English only or Chinese only; combinations of the two are not allowed.
- Bricks' inscriptions, whether in Chinese or in English, will be centred from left to right and from top to bottom.
- English inscriptions in upper and lower case letters according to your text provided.
- Punctuation marks and symbols, which are not on a standard keyboard, are not allowed.
- Please ensure your engraving information is correct. All inscriptions will be verified with the donor before engraving.
- Special location requests are not available.
- The University reserves the right to refuse to engrave any message or material that it deems inappropriate.

中文刻字

English Inscriptions

Lily Donor

Bauhinia Donor

3. Methods of payment:

- By CHEQUE (for donors other than US donors, please make your cheque payable to "The University of Hong Kong")
- By CREDIT CARD (VISA MasterCard)
- One-off payment of \$ _____
- By monthly instalments:
- | | |
|---|---|
| Lily Donor | Bauhinia Donor |
| <input type="checkbox"/> HK\$1,800 x 10 instalments | <input type="checkbox"/> HK\$3,800 x 10 instalments |
| <input type="checkbox"/> HK\$900 x 20 instalments | <input type="checkbox"/> HK\$1,900 x 20 instalments |

Cardholder's name: _____

Card Number: _____ / _____ / _____ / _____ Expiry date: _____ (MM/YY)

Signature: _____ Date: _____
(same as signature on credit card)

Donor's name: (Mr/ Mrs/ Ms/ Dr/ Prof/ _____) (English) _____ (中文) _____

Are you an HKU graduate/student? If yes, please state your degree and graduation year: _____

Address: _____

Daytime Phone: _____ Fax: _____ Email: _____

Notes:

- Donations are cumulative. Donations totalling HK\$20,000, including those from overseas, will be eligible for HKU Foundation Membership. A receipt will be issued for donations of HK\$100 and above for tax deduction purposes.
- Donations from the US and Canada qualify for tax deductions. For donations in foreign currencies, the exchange rate will be based on the market rate of the bank-in date. For donations from the US, the amounts in US dollars for the Lily Donor and Bauhinia Donor are US\$2,308 and US\$4,872, respectively. Please visit the Friends of HKU website for more information: <http://usfriends.hku.hk>

Bricks Campaign Gift Card Order Form

If the brick you donated is a **Gift** and you want to send the gift recipient a printed **Gift Card** that features the wording on the brick, please complete this order form.

Please note: an asterisk (*) indicates that a field is mandatory.

1. **Donor's Name:**

Title*: Prof/Dr/Mr/Mrs/Ms/ _____

Surname*: _____ First Name*: _____

Phone number*: _____ Email address: _____

Address: *(Leave blank if you have provided your address on your Donation Form.)*

2. **Send the Gift Card to*:** Donor Recipient

3. **Gift Card Recipient Information:**

Title*: Prof/Dr/Mr/Mrs/Ms/ _____

Surname*: _____ First Name*: _____

Address: *(Leave blank if the Gift Card is sent to the Donor.)*

4. **This Gift is for*:** (please select one)

- | | | |
|--|---|-------------------------------------|
| <input type="checkbox"/> Birthday | <input type="checkbox"/> Christmas | <input type="checkbox"/> New Year |
| <input type="checkbox"/> Valentine's Day | <input type="checkbox"/> Retirement | <input type="checkbox"/> Graduation |
| <input type="checkbox"/> Birth | <input type="checkbox"/> Wedding or Anniversary | |
| <input type="checkbox"/> Other occasion, please specify: _____ | | |

Gift Card Delivery and Ordering Policies

Please make sure the name and address you have provided are correct. We will contact you by phone or email to confirm receipt of the Order Form, the Donation Form and necessary information.

For local deliveries, please allow at least 10 working days for order processing after we confirm receipt of the Forms. The Gift Card will be delivered by registered mail to home addresses or by DHL to local business addresses.

We accept orders for overseas delivery, including to the Chinese Mainland. For international orders, please allow at least 20 working days for processing.

There is no charge for deliveries; however, we cannot guarantee delivery on a specific day or time.

If more than one brick is donated as a gift, please submit separate Donation Forms and Gift Card Order Forms for each one.

*I have read and agree with the above Gift Card Delivery and Ordering Policies.

Signature: _____ Date: _____

Enquiries: (852) 2241 5240 Email: bricks@hku.hk Fax: (852) 2517 6351 www.hku.hk/bricks
Address : Development & Alumni Affairs Office, 738, 7/F, Knowles Building, The University of Hong Kong, Pokfulam, Hong Kong